

PUBLIC NOTICE
Regular Meeting November 30, 2021

PRESENT: P. SCHMITT, LEUENBERGER, GLASS, K. SCHMITT, AND SCHROEDER. ABSENT: NONE

Paul Herold called the meeting to order at 7:00 p.m.

Greg Barta called Erdman’s to check when they will be surveying Oak Hill Cemetery. Due to their schedules, they could not give him a date. Three flags and poles have been donated in memory of Steve Sindelar, and Barta will order them. Glen Baumlner and Krivachek’s plan to put rip rap on the bank by their properties. Leon Baumlner will apply for the permits needed from DNR, and Barta requested a written plan. Dump truck starter had to be repaired.

Motion was made by K. Schmitt, seconded by Schroeder, to approve November, 2021 Council Minutes, November Clerk Reports and Monthly bills as presented. All Aye. Carried.

Tom Madden, SEH Engineer, sent an email that the permit for the Lagoon Project is complete and provided the schedule for the project. Johansen forwarded to Dorsey and Whitney and Speer Financial to begin the legal and financial paperwork.

No update on 2nd Well Project. Johansen presented the Annual Street Financial Report for FY21. Motion was made by K.Schmitt, seconded by P. Schmitt, to approve as presented. All Aye. Carried.

Motion was made by Glass, seconded by P. Schmitt, to open the

Public Hearing to review the Annual Financial Report for FY21. With no questions or comments, Motion was made by Glass, seconded by K. Schmitt, to close the Public Hearing. All Aye. Carried. Motion was then made by K. Schmitt, seconded by Schroeder, to approve and submit the FY21 AFR as presented. All Aye. Carried.

Discussed Solar Ordinances, K. Schmitt will get more examples for next meeting and talk with Winneshiek Energy District for direction.

Discussed implementing traffic cameras due to the amount of speeding through town. Council asked Johansen to contact Opto Traffic who has installed Fayette and West Union and invite him to the next meeting.

Discussed City Clerk position. Johansen has advised with the promotion to City Administrator at West Union, she has been asked to resign from this position. Will advertise in League of Cities, Calmar Newspaper, and check fees for Indeed.

Discussed Nuisances and P. Schmitt advised Rausch’s contacted him to relocate at their property and forgive the fee. Schmitt advised everything was cleaned up, and Council agreed to remove the fee. Krivachek’s have sent letters saying they are exempt due to being a salvage/junk yard. Does a Recycler’s License as they have qualify as a salvage/junk yard? Johansen has forwarded his emails to City Attorney for review.

The computers ordered through the Cares grant have arrived, and Barta requested approval to order the other 2 tablets needed for all council to move to computer based. Motion was made by K. Schmitt, seconded by Glass to approve. All Aye. Carried. Barta will then coordinate for the tech to come and set them all up and plan training. Johansen’s current laptop could then go to Fire Department to use.

Discussed the quote from Upper Explorerland to codify the Ordinances, and decided to put in next budget and do at that time.

Other business, K. Schmitt will ask the Depot for \$5,000 for the HVAC Project match and also Winneshiek County Community Foundation Grant.

Next meeting will be **January 5, 2021** at 7pm in the Community Center. Motion to adjourn was made by P. Schmitt, seconded by Leuenberger. All Aye. Carried. Meeting adjourned at 8:27 p.m.

Attest:
City Clerk
Mayor Paul Herold
Acentek – Phone\$221.63
Alliant – Electric\$1,810.86
Badger Meter – Fees\$100.32
Bank Iowa – HSA Contribution\$200.00
Calmar Courier – Publishing\$118.81
Capital One – Safety Supplies, Tax Forms, Supplies\$712.71
FED/FICA Taxes\$1,657.20
Darin Barta – Rent\$70.00

Fort Atkinson Rentals – Rent\$90.00
Franzen Sales – UPS, Battery\$547.07
Hawkeye Sanitation – Garbage\$2,171.81
Hawkins – Chemicals\$401.77
Howard’s Tire – Repair\$158.00
Huber’s – Supplies\$152.22
IAMU – NISA\$219.18
Iowa One Call – Locates\$23.40
Iowa Rural Water – Dues\$225.00
IPERS -\$1,240.42
John Deere – Supplies\$705.12
Keystone – Testing\$239.80
Lee’s Repair – Skidloader..\$319.50
Marv Smith – Bulbs\$117.58
Mediacom – Internet\$244.95
Mick Gage – Restroom\$72.00
Post Office – Postage\$80.00
US Cellular – Phones\$103.92
Wellmark – Insurance\$518.80
Winn Co Development – Dues\$500.00
Payroll\$6,074.70
Totals\$19,096.77
Funds:...Expenses: ..Revenue:
General...\$11,561.34.....\$7,845.20
Museum\$\$50.00
Hist Preserv\$0
Road Use.....\$841.00.....\$0
Employee Benefits\$718.80\$362.01
Capital Proj\$\$0
Emergency\$\$54.55
Debt\$\$277.25
Local Opt.\$0.....\$0
Water.....\$3,851.15.....\$5,311.76
2nd Well.....\$0.....\$0
Sewer\$2,124.48.....\$9,005.15
Lagoon.....\$0.....\$0
Library.....\$0.....\$10.00
Total\$19,096.77.....\$22,915.92

PUBLIC NOTICE
Board of Supervisors

**BOARD MINUTES MONDAY NOVEMBER 29, 2021
THE BOARD OF SUPERVISORS MET AT 9:30AM NOVEMBER 29, 2021 WITH ALL MEMBERS PRESENT.**

Moved by Vick and seconded by Rustad to open the public hearing on the proposed voting precincts as recommended by the County Temporary Redistricting Commission. Motion carried unanimously. Don Wurtzel and Wanda Heme-sath, members of the Commission, thanked the committee and reviewed the process and proposal. Benjamin Steines, County Auditor, also related details involved in the process. Lorraine Borowski, City of Decorah Mayor, also thanked the Commission for its work. No other written or verbal comments were received. Moved by Vermace and seconded by Beard to close the public hearing. Motion carried unanimously. Moved by Beard and seconded by Vermace to hold the first reading of the proposed ordinance establishing the voting precincts. Motion carried unanimously, and the reading was held. Moved by Vermace and seconded by Beard to waive the additional readings. Motion carried unanimously. Moved by Beard and seconded by Vermace to adopt the ordinance establishing the voting precincts and approve the agreement with the City of Decorah for shared voting precincts. Motion carried with Beard, Vermace and Rustad voting aye and Vick and Langreck voting nay. The ordinance will be on file in the County Auditor’s and Recorder’s offices and be published as required by law.

Moved by Vick and seconded by Beard to open the public hearing on the proposed loan agreement with USDA Rural Development for additional funding associated with the Burr Oak Sewer project. Motion carried unanimously. One written comment was received and also presented in person. No additional comments were received. Moved by Rustad and seconded by Beard to close the public hearing. Motion carried unanimously. Moved by Vick and seconded by Rustad to adopt resolution 22-24 approving the loan agreement and authorizing the execution of the note. Motion carried unanimously by roll call vote.

Tony Phillips, Planning, Zoning, and Flood Plain Administrator, presented his FY23 budget.
Bethany Jordan, Martin Gardner

Architecture, and Tony Clarke, Deputy Auditor, reviewed the phase one emergency repairs to the Courthouse Tower and presented the plans and timeline for the phase two Courthouse Tower project.

Lee Bjerke, County Engineer, met with the Board to discuss road matters.

Moved by Vick and seconded by Beard to approve the ArcaSearch proposals for digitizing records in the Auditor’s and Recorder’s Offices. Motion carried unanimously.

Dan Marx, County Sheriff, gave a brief update on a car accident involving one of the Deputy Sheriffs.

The Board reviewed the County’s policy for paying Health Insurance premiums to help hire and retain staff. Moved by Vick and seconded by Beard that effective with the FY23 premiums the County will pay all but \$1/month toward the single Option 1 Regular Plan premium and to additionally pay towards any family plan an amount to make the Employee + Child(ren) Regular Plan premium also be \$1/month, with HSA plans requiring HSA contributions to also maintain minimum \$1/month costs. Motion carried unanimously.

Andy Van Der Maaten, County Attorney, met with the Board virtually to discuss county issues.

The Board reviewed the American Rescue Plan project requests. Moved by Rustad and seconded by Vermace to approve funds for the Lake Meyer and Neste wireless projects, the Fort Atkinson fiber expansion project, the septic projects at Lake Meyer, Kendallville and Walden Pond and the 20 percent match for the flood reduction/water retention projects on Dry Run. Motion carried unanimously. The Board will consider further project funding in January after calculations for lost County revenue for 2021 are completed.

Moved by Beard and seconded by Beard to approve the minutes of the last meeting. Motion carried unanimously.

The Board reviewed several miscellaneous budgets.

Moved by Vick and seconded by Rustad to adjourn to 9:30am Monday, Dec. 6, 2021. Motion carried unanimously.

ATTEST
Benjamin D. Steines
Daniel Langreck, Chair
County Auditor
Board of Supervisors

Published in the Calmar Courier on Tuesday, December 14, 2021

PUBLIC NOTICE
MINUTES CALMAR CITY COUNCIL December 6, 2021

**MINUTES CALMAR CITY COUNCIL
DECEMBER 6, 2021**

Mayor Frana called the meeting to order at 5:30 P.M. on December 6, 2021 at the Calmar Fire Station. The meeting was opened with the Pledge of Allegiance. Present were: Kleve, Schissel, Sabelka, Kirkeberg and Gerlich. Also present were: Mayor Frana, Don Wurtzel, Sheila Bullerman, Bill Klimesh, Matt Bullerman, Tom Madden, Troy Anderson, Craig Neuzil, Jim Buchheit, Ron Bullerman, Dan Marx and Mike Hohenbrink.

The Oath of Office was administered to Keith Frana (Mayor), Dennis Kleve (Council Member) and TJ Schissel (Council Member).

Tom Madden was present to talk about the Maple Street Utility Project along with Matt Bullerman (two blocks, orangeburg). Motion by Schissel, second by Kirkeberg to approve Agreement for Professional Services between City of Calmar, Iowa and Short Elliott Hendrickson Inc. for Maple Street Utility Replacement, Calmar, Iowa. Aye: Schissel, Sabelka, Kirkeberg, Kleve and Gerlich. Motion carried.

Motion by Sabelka, second by Kleve to approve the consent agenda (agenda, minutes of Nov. 1, 2021, clerk/treasurer reports, claims for November 2021). Aye: Sabelka, Schissel, Kleve, Kirkeberg and Gerlich. Motion carried.

Claims November 2021
AB Selectcar hit Calmar sign. 66.00
Acentek..... sewer internet34.90
Alliant.....monthly utility 6523.92
BH.....monthly utility bill . 781.39
Bret TangenCroell sidewalk 50%..... 126.29
Troy LensingJoe-battery . 151.62
City Laundry uniforms . 205.53
CNA Surety bond 1/3/22-1/3/23 378.45
Copy Systems 510.00
10/8/21-11/07/2 office 89.32
Croelllions park-retaining wall 878.00
Decorah Rentcompressor rental for p..... 159.25
Fidelity Bank Int. loan 56880 new well 5004.63
Greenlawn fall pool/ cemetery 510.00
Gunderson Junior drug screen 89.00
Gworks annual license 1/1/22- 4193.84
Hawkins azone 488.13
Kristin Herm Herolds, Soo Green, siren. 3302.00
Heyingslibrary & red piglet . 368.39
Ingram books .. 175.12

IRS..... fed/fica tax 5426.51
Iowa Ditchpig seal pot holes. 610.00
Iowa Rural Watermembership dues 1/1/22-12/31 275.00
Ipers.....3PERS 3942.29
JD Financialflower wagon,winterize 877.79
Kamstrup11/13/21-11/12/221000.55
Kwik Starfuel 1383.45
Malcom gb and gf 6856.89
Marv Smith El ac-heater red piglet..... 814.91
Micromarke books .. 730.70
Mid-America minutes, ord 445 446 236.27
Mienergy lighting 175th .. 69.97
Mississippi Wire extinguisher . 53.00
Napasweeper-carb set .. 94.63
NE IA Metal cat loader bucket-chain 629.37
Postmaster 551 x .335 waterbills..... 184.59
Mathy Con cold mix-patch streets 570.70
Skyline Con copper-trailer elsberrnd..... 130.00
Snappy Popcorn popcorn-glaze christmas 156.00
Storey Kenwo waterbills 8.5x14..... 418.00
Testamerica .sewer testing .. 573.30
Warrior Wash joe 36.75
Total Treebig soft maple-hosper 1300.00
Trea St of IA..... state tax .. 936.00
Ups10-25-21 keystone new .. 32.34
Utility Equip curb stop-elsbernd 735.81
Visabudget workshop, Matt 133.23
Wellmarkmonthly premium 6798.88
Winn Co Dev. membership 21-22 2307.00
Payroll November 18258.06
Total 79097.77
Claims by Fund.....
General..... 42213.21
Road Use..... 3440.22
Benefits..... 5213.20
Debt 5004.63
Water 12126.73
Sewer 11099.78
Total 79097.77
Revenue by Fund
General..... 30590.98
Road Use..... 9874.29
Benefits..... 2652.12
Emergency 308.39
Lost 34821.44
Debt 1801.39
Water 23456.75
Sewer 37528.59
Total 141033.95
Craig Neuzil was present to discuss the possibility of RAGBRAI 2022 passing through Calmar. Dan Marx was also present to confirm their support for RAGBRAI 2022 coming through any of our Winneshiek County towns. Motion by

Schissel, second by Kirkeberg to write a letter of support in the hopes that RAGBRAI does come through Calmar. Aye: Sabelka, Schissel, Kirkeberg, Gerlich and Kleve. Motion carried.

Motion by Schissel, second by Gerlich to approve cul-de-sac extension on Huber Drive. Aye: Kleve, Sabelka, Gerlich, Kirkeberg and Schissel. Motion carried.

Troy Anderson with South Winn Rec was present to give us a recap of all the activities/events from the past two years. Along with the high number of participates comes more cost. The City of Calmar was asked to pay \$8,000 starting 7/1/22-6/30/23 (previous year’s \$5,000). This will be discussed and approved at our next meeting Jan. 3, 2022.

There were no comments or questions from the public.

Motion by Kirkeberg, second by Sabelka to approve new pavement at 110 W. Main St. (Greater Area Pantry). Aye: Sabelka, Schissel, Kirkeberg, Kleve and Gerlich. Motion carried.

Motion by Schissel, second by Gerlich to approve Annual Urban Renewal Report, Fiscal Year 2020-2021. Aye: Kleve, Sabelka, Schissel, Kirkeberg and Gerlich. Motion carried.

Motion by Schissel, second by Kirkeberg to approve Kris Croatt to the Calmar Library Board to replace Cheryl Satterfield. Aye: Schissel, Kleve, Sabelka, Kirkeberg and Gerlich. Motion carried.

Mayor Frana announced this was the time and the place set for a public hearing to sign a 28E Agreement for funding for services between Northeast Iowa Community Action Corporation and the City of Calmar, Iowa. There were no comments written or oral received. The Mayor declared the hearing closed.

Motion by Sabelka, second by Schissel to approve Resolution #648 approving 28E agreement for funding for services between Northeast Iowa Community Action Corporation and the City of Calmar, Iowa. Aye: Kleve, Kirkeberg, Gerlich, Sabelka and Schissel. Motion carried.

Motion by Gerlich, second by Kleve to approve yearly contributions for Helping Services \$1,000, NEICAC \$1,125 (\$1 per individual in Calmar), and Northeast Iowa Reg Housing Trust Fund \$1,000. Aye: Kleve, Kirkeberg, Schissel, Sabelka and Gerlich. Motion carried.

Setting a public hearing for the 2021-2022 budget amendment was tabled.

Mayor Frana announced this was the time and the place set for a public hearing to vacate a portion of Webster Street (Railroad tracks to the north and Lewis Street to the south). There were no comments written or oral received. The Mayor declared the hearing closed.

Motion by Kleve, second by Kirkeberg to approve Resolution #647 approving the vacation of a portion of a street in the City of Calmar, Iowa. Aye: Kleve, Gerlich, Kirkeberg, Sabelka and Schissel. Motion carried.

The Fire Department report was in the packet. They held their training Nov. 23 and business meeting Nov. 9. There were three pages with 29.5 volunteer hours donated for the month.

The Police Department report was in the packet.

Don Wurtzel presented a spreadsheet with the 9 bids that were submitted for the Police vehicle (2022 Model) and the six out of the nine bids received back. Motion by Schissel, second by Kirkeberg to go with the KAR auto bid because it was the lowest price. Aye: Schissel, Kirkeberg, Gerlich and Sabelka. Nay: Kleve. Motion carried.

Matt Bullerman presented the Water/wastewater and Street Department Report. Many fall projects got completed...winterizing bathrooms, grinding brush to put on segar system, Christmas in Calmar speakers and tent. T.J. said the town looks great. Matt will check on the outside lights at the fire station.

There was one application received for the pool manager position (Summer 2022); Pool wages for our lifeguards will be discussed at the next meeting.

Don Wurtzel, Economic Development, is working with the Fire Department on the 2022 Community Foundation Grant.

Mayor Frana reported that our attorney is working on the Soo Green project and one of our nuisance properties. The ARF funds were already discussed with the Maple Street project and the idea of a splash pad at our pool was discussed.

Motion by Kleve, second by Schissel to adjourn. Aye: Kleve, Sabelka, Schissel, Kirkeberg and Gerlich. Motion carried and meeting adjourned at 6:36 p.m.

Keith Frana, Mayor
ATTEST:
Sheila Bullerman

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